



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	GOVT. D.B. GIRLS P.G. COLLEGE, RAIPUR, C.G.
Name of the head of the Institution	Dr. Shradhda Girolkar
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	07712229248
Mobile no.	9827462700
Registered Email	dbgirlspgraipur@gmail.com
Alternate Email	shradhda.girolkar@gmail.com
Address	Near Kalibadi Chowk
City/Town	Raipur
State/UT	Chhattisgarh
Pincode	492001

2. Institutional Status					
Autonomous Status (Provide date of Conformant of Autonomous Status)			09-May-1988		
Type of Institution			Women		
Location			Urban		
Financial Status			state		
Name of the IQAC co-ordinator/Director			Dr. Maya Shedpure		
Phone no/Alternate Phone no.			07712229248		
Mobile no.			9300202444		
Registered Email			dbgirlspgraipur@gmail.com		
Alternate Email			drmayajswl@gmail.com		
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)			http://iqac.dbgirls.org/		
4. Whether Academic Calendar prepared during the year			Yes		
if yes,whether it is uploaded in the institutional website: Weblink :			http://dbgirls.org/AcademicCalander.asp x		
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	3.50	2004	08-Jan-2004	07-Jan-2009
2	B	2.75	2015	03-Mar-2015	02-Mar-2020
6. Date of Establishment of IQAC			12-Feb-2004		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC	Date & Duration		Number of participants/ beneficiaries		

Enterpreneurship awareness camp in association with CITCON, Raipur	15-Oct-2019 3	75
National workshop on operation and maintenance of laboratory analytical instruments in association with Western Regional Instrumentation Centre Mumbai	06-Jan-2020 5	47
National Workshop on Kathak Dance	14-Sep-2019 4	80
Hands on workshop in circuit design and fabrication	21-Oct-2019 2	50
Workshop on Mural Painting by department of Homescience	14-Oct-2019 5	40
Shrujan workshop by department of Sociology	26-Sep-2019 1	75
Akansha workshop by department of sociology	22-Oct-2019 1	100
A dramatic event on struggle for independence by Mahatma Gandhi organized by the department of Sociology	30-Jan-2020 1	30
A value added course for Employability Skill Enhancement for PG students of various departments by Placement cell of the college	13-Oct-2020 18	107
A value added course in Kathak Dance by the department of Dance	22-Oct-2020 30	75

[View File](#)

8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. D.B. Girls' P.G. College, Raipur	CPE	UGC, New Delhi	2010 1825	15000000

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9. Whether composition of IQAC as per latest

Yes

NAAC guidelines:	
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	3
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organization of Entrepreneurship awareness camp in association with CITCON, Raipur Organization of National workshop on operation and maintenance of opto analytical laboratory equipment in association with WRIC, Mumbai Preparation of quarterly Emagazine that includes various curricular and extracurricular activities carried out in the college as well as achievements of students and faculty All Ph.D. supervisors of the college have been registered in URKUND through library department of Pt. Ravishankar Shukla University, Raipur.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Celebration of National Integration day, Constitution day and Human rights day by the department of Political Science	Celebrated to make awareness among the students
To get Feedback from students, parents, alumni and to carryout Student Satisfaction Servey	Carryout successfully through online mode
To organize a workshop on fit India movement and to celebrate constitution day (26 November) by department of Political Science	Organized successfully to create awareness among the students
Revision of syllabus	At undergraduate level syllabus has been modified as per the affiliating university
To develop e-content for various courses	Many faculty members developed audio/video and power point lectures and uploaded on website

To develop smart classrooms	6 rooms have been developed as smart classroom by the funds received from RUSA
National workshop on Dance by department of Dance, on circuit design and fabrication by department of physics	Organized successfully
To organize a national workshop in association with WRIC, Mumbai	A Hands on workshop on operation, maintenance and repairing of opto analytical laboratory instruments was organized in the month of January 6-10, 2020 with the help of WRIC, Mumbai to train the faculty and laboratory technicians of various science laboratories. About 158 instruments (not in use due to very minor defects) get repaired with the help of Experts from WRIC. 47 faculty members and laboratory technicians have actively participated in this workshop and learned the operation, maintenance and repair of various laboratory instruments.
To prepare Code of conduct for students and teachers	Prepared and uploaded in the college website
Academic audit, Administrative audit, Green audit and Energy audit to be done	Succesfully completed and used to plan for future strategies for quality enhancement of the institute
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Planning board</td> <td style="text-align: center;">03-Nov-2020</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	Planning board	03-Nov-2020
Name of Statutory Body	Meeting Date				
Planning board	03-Nov-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2020				
Date of Submission	29-May-2020				
17. Does the Institution have Management Information System ?	Yes				

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

MANAGEMENT INFORMATION SYSTEM The MIS of our college encompasses all the structures that encounters the necessities of our stake holders. Our MIS offer insights into the basic queries such as How many pupils took admissions to a particular course? How many of them belong specifically to a social category? How many of our students passed out in a course in a particular session? What are the learning resources available to students? What number of teachers are available? Is there any shortage of teachers? How do teachers perform? What are the students needs? How rich are our alumni in terms of their placement? What are the financial resources present with the institution? Such information provides us valuable insights into framing future plans and to take any curative actions. A brief review of the Information and communications technology (ICT) enabled processes of our college are presented below: Admission Process: The admission process of our college has a fully automated MIS. From the time the student submits its application online through the higher education admission portal. The entire process of sorting of forms is done and the admission lists are displayed online in the webpage of our institutional website dedicated to admissions. Students view their place in the admission list from home and also on their mobile. They appear before the admission committee only once with original documents and fee payment. All records regarding admission are preserved by the institution and can be retrieved in case of need. Examination Process: The Autonomous cell of our college is fully automated throughout the examination process. The entire process of question paper setting, conduction of exams up to results declaration are managed by the Autonomous cell with the help of ICT wherever possible. After valuation process, the results are displayed in the webpage of our institutional website dedicated to admissions. The Autonomous cell also communicates to the students through SMS, emails and Google Forms. Library: The Library of our college has a fully ICT enabled

MIS. It offers a very good ambience to the students for reading and information gaining. The local LAN connects all departments to the library. All the transaction process is carried out through Software for University Libraries (SOUL). The software keeps track of all books and journals present in the library and their allotment status is also monitored. The library is also equipped with DELNET supported by National Informatics Centre, DIT, Ministry of Communications and Information Technology, and the Ministry of Culture, Government of India. The books repository, NList is also available to students through many computer terminals at the library as well as through the Institutional WiFi network. Information from the SOUL, DELNET and NLIST can be retrieved during any planning process. College Administration Office : MIS at the college comprises of collective upkeep of the information from all sources. Information on the teachers' attendance record is maintained by a Biometrics equipment in the office. Students' scholarship disbursement process, Hostel information, along with documents issuance like, Transfer Certificates etc.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
View File			

1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
PG Diploma	Psychological Guidance and Counselling	01/07/2019	NIL	01/07/2019
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
MA	Public administration	01/07/2019
PG Diploma	Psychological guidance and counselling	01/07/2019
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Employability skill enhancement program	13/10/2020	107
SPANDAN value-added course in Kathak dance	22/10/2020	75
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
PG Diploma	dietetics	10
BSc	Environmental studies	453
BA	Environmental studies	398
BCom	Environmental studies	155
Msc Nutrition	Nutrition and health survey	23
MCom	Project report preparation	30
No file uploaded.		

1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	
Employers	
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback Analysis Report Feedback results are indicating that above 85 students agree with the curriculum is up-to date, need based application oriented,

faculty encouragement in the learning process and also the syllabus provides sufficient knowledge and perspective in the respective areas. Sincere efforts are being made by faculty for syllabus coverage in class and also try to provide maximum learning materials, Textbook and reference books for students.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
View File				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	2633	903	3	0	60

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
63	63	295	15	6	7
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring Programme in the college The college mentoring program is designed to pair (by making whatsapp groups) students (mentee) with teaching faculty (mentors) so that they can assist in a student's growth during their college life. At the beginning of each new session, the college organizes an orientation programme for new students to help them acclimate and grow with support. This program helps incoming students adjust better to the new lifestyle of being a college student. Mentors impart their knowledge, skills and experiences with the mentee or student. The goal of mentorship is to help mentees learn skills and information that will help lead them to success in their careers. Mentors are available to offer and serve as a resource to the mentee whenever a need may arise. Mentors also help mentees identify their own goals and offer empowerment and encouragement to guide them to achieve their goals or solve any challenges along the way. Mentors aren't intended to dictate how to do something, but rather, they are there to offer insight and support as their mentees develop their own methods during their career path. The college is also making an effort to pair an older student with an incoming student, or to pair a graduate with a current student. So, mentoring students can help newcomers choose their schedule, balance their time, help with studying, provide campus tours, and offer assistance in whatever a new student may need. Mentoring Programme in the college The college mentoring program is designed to pair (by making whatsapp groups) students (mentee) with teaching faculty (mentors) so that they can assist in a student's growth during their college life. At the beginning of each new session, the college organizes an orientation programme for new students to help them acclimate and grow with support. This program helps incoming students adjust better to the new lifestyle of being a college student. Mentors impart their knowledge, skills and experiences with the mentee or student. The goal of mentorship is to help mentees learn skills and

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The college mentoring program is designed to pair (by making whatsapp groups) students (mentee) with teaching faculty (mentors) so

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
3536	63	1:56

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
76	63	13	2	54

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
View File			

2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
View File				

2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
No Data Entered/Not Applicable !!!		

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.dbgirls.org/courses.aspx>

2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.dbgirls.org/#

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

No Data Entered/Not Applicable !!!

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Invited lecture on Intellectual Property Right	IQAC Autonomous Cell	19/10/2020
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				

No file uploaded.

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	2
Commerce	1
English	2
Home science	8
Zoology	2

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Zoology	2
Physics	1
Home science	1

[View File](#)

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Delayed sleep-wake pattern may lead to unhealthy life.	Shedpure, M., Karanjgaonkar, P. and Ratre, M.	Newsletter, Indian Society for Comparative Endocrinology, BHU,	2019	51	www.dbgirl s.org	51

		Varanasi.				
Antimicrobial Potential and phytochemical constituents of the aerial part of Cassia tora L.	Madhulika Pandaw and P.K.Saluja	International Journal of Research and analytical Reviews IJRAR e-IS SN-2348-12 69 Print ISSN 2349-5138, Vol.6 Issue	2019	4.2	www.dbgirl s.org	42
Anti-sickling properties of Carica papaya (L) plant extracts	S Meena, V Devshree, KK Harris	AMBIENT SCIENCE 6 (1), 11-15	2019	134	www.dbgirl s.org	134
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
No Data Entered/Not Applicable !!!				
View File				

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Internship	Course Training	Ram Krishna Care, Raipur, Balaji Hostipal, Raipur	01/07/2019	30/06/2020	10
No file uploaded.					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
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Ashraya Old Age Home, Raipur	13/02/2019	Social work	34
Rashtriya viklang vimarsh shodhpeeth	10/01/2019	Social work for handicap	33
TISS-NUSSD	30/10/2020	To enhance employability skill	250
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
6000000	6000000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Classrooms with Wi-Fi OR LAN	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
Soul	Fully	2.0	2018
OPAC	Fully	2.0	2018
DELNET	Fully	2017	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	44284	5695004	0	0	44284	5695004
Reference Books	23004	3763401	0	0	23004	3763401
e-Books	0	0	12	13570	12	13570
Journals	1150	513576	0	0	1150	513576
e-Journals	0	0	1	5900	1	5900
Digital	1	80000	0	0	1	80000

Database						
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
View File			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	126	3	40	0	0	5	20	100	0
Added	11	0	20	0	0	0	0	100	0
Total	137	3	60	0	0	5	20	200	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

200 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Recording room	http://www.dbgirls.org/ICTRESOURCES.asp x

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
35000	35000	50000	49985

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

Every year at the initiation of the session staff council meeting is organised and the various committees are constituted to carryout different activities in addition college has a planning and evaluation board to make plans for maintaining and utilizing physical, academic and support facilities. Budget is allocated according to the need of different departments. Laboratories of different departments are open for students of different streams. Library and computer facilities are easily accessible for all the students and faculty members. In addition to regular activities, College building is used for conducting various national/state level competitive examination from different agencies. Sports complex is used for organizing various national/state

competitive events.

<http://www.dbgirls.org>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!		
View File		

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	UPSC, PSC, NET, SET, Railway exam, GATE	100	150	35	0
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
20	20	3

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nagar nigam, Raipur	50	5	TISS-NUSSD	50	8
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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	higher education				
2019	16	M. Sc./ M. A./ M. Com./M. sc. (H. Sc.)	Botany, Chemistry, economics, geography, hindi, history, home science, english, political science, psychology, sociology, commerce, maths, physics, zoology	Govt. D. B. Girls P. C. College, Raipur, Govt. N. P. G. College, Raipur, Chhattisgarh college, Ravishankar shukla University, Raipur	Ph. D.
2019	250	B.Sc./B. A./B.Com./ B. Sc. (H. Sc.)	Botany, Chemistry, economics, geography, hindi, history, home science, english, political science, psychology, sociology, commerce, maths, physics, zoology	Govt. D. B. Girls P. C. College, Raipur, Govt. N. P. G. College, Raipur, Chhattisgarh college, Ravishankar shukla University, Raipur	Post graduation
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
No Data Entered/Not Applicable !!!	
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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2020	Third position in elocution	National	0	1	22409	Mahira Khan
2019	Second position	National	1	0	16-UA-10812	Pinki Sahu
2019	Second position	National	1	0	18-UB-19906	Devkumari Sahu
2019	Second position	International	1	0	19-UB-23503	Divya Banjare
2019	Second position	National	1	0	19-UB-23523	Sunita Dhruw
2019	Match referee	National	1	0	16-US-11758	Hemlata Sahu
2019	Shahid Rajiv Pandey Award	National	1	0	16-UA-10812	Pinki Sahu

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

As per the government norms student union is formed every year and various activities are conducted.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

5.4.2 – No. of registered Alumni:

650

5.4.3 – Alumni contribution during the year (in Rupees) :

27000

5.4.4 – Meetings/activities organized by Alumni Association :

3

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

At the start of the session, every year college administration frames different committees of faculty members and distributes various responsibilities for smooth functioning of the college administration.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	<p>Online system is adopted and exclusively done on a merit basis. The admission procedure is planned and executed by the Admission Committees as per the Government rules and regulations.</p>
Industry Interaction / Collaboration	<p>Industry Interaction The institute interacts with various local as well as outside industries and organisations. The college consults with industries on various issues for the improvement of the education system and development of employable skills and job oriented programmes. Some of the existing courses are: B.Sc, Food Science and Quality Control./M.A. CLINICAL PSYCHOLOGY Fashion Designing. Certificate/Diploma/ Advanced Diploma in Computer Application. Certificate/Diploma/Advanced Diploma in Bioinformatics. Certificate/Diploma/Advanced Diploma in Medicinal Plants and their Chemistry. PG Diploma in Dietetics including 1.5 month internship in reputed medical institutes. PGDCA. The institution also organizes field tours to various commercial laboratories-Parle-G, Pathology lab etc. One month training program for students in collaboration with the food processing department, pharmaceutical Industries (especially Ayurveda), collaboration with biotechnical lab, tissue culture lab is conducted. Students visited water treatment plant to know water treatment techniques and to interact with the scientist In addition, Industry experts/representatives are invited to be members of the Governing Council, Academic Council and the IQAC. Their guidance is sought and their inputs and suggestions are welcomed and often implemented. Such interaction serves to enhance job opportunities and facilitate the introduction of programmes with industry collaboration. Seminars, workshops and talks with experts from industry as resource persons are organised by the departments. The Entrepreneurship Awareness camp is organized in collaboration with CITCON that supports in motivating and developing entrepreneurship skills in the students</p>

Human Resource Management

Human Resource Management Creating leaders by delegation of duties and authority. Implementing systems for administration and academics. Teaching faculty is recruited by the government and most of them are Ph.D. The faculty members and students are encouraged to attend National and International seminars /symposium/conferences /workshops. Faculty is also motivated to organize such activities. The institution works to make students qualified and committed citizens. The institution has a Career Counseling and Guidance cell, which organizes "Career Ki Pathshala", NET/SET, PSC/UPSC coaching facilities. Various extracurricular activities, Food and Fruit preservation, Aerobics and fitness, Self- defense, beautician course, dance class etc. are organized. One of the major concerns of this institution is the overall development of students, i.e. organizing national seminars in different subjects related to society and ensuring maximum participation of students. Guest lectures of eminent speakers are arranged. As per the rules, every year, a self-appraisal report is furnished by the faculty members. It is ensured that classes are conducted daily on time. At regular intervals, meetings of all the heads of the departments are taken to ensure the internal quality checks. The college administrative staff has also undergone computer oriented training programmes. In addition, training and development programmes also conducted for the up-gradation of skills and abilities of the non-teaching and ministerial staff, to motivate them and equip them for enhanced performance.

Library, ICT and Physical Infrastructure / Instrumentation

The IQAC monitors the regular updating of library resources. The newcomers, both staff and students were given an orientation on effective use of library resources. Feedback was taken from students and staff and suggestions were put forward to improve library services. Ramps were constructed and classrooms renovated under the scheme of Sugamaya Bharat Abhiyan. All departments were checked to ensure that there was adequate software and computational facilities to meet the needs of a growing institution. Necessary equipments were bought and

	installed.
Research and Development	<p>The college is in constant pursuit of developing scientific temper and research culture. The college has an active research committee to promote research culture and it takes initiatives to motivate the faculty for their academic enhancement. Faculty are also encouraged to organize and attend National and International Conferences, Workshops to meet the research related information needs. And to take research projects from various agencies, To facilitate exchange of research know-how and technology, the Institution has research linkages with many national institutions and NGOs. Scientists and Researchers of eminence from various fields are invited by a number of departments of the college for interaction with the faculty and students. The institution is a recognized research center of many subjects of humanities and science stream. Nine departments of the college(Hindi, English, Sociology, History, Geography, Home science, Botany, Zoology, Commerce) have been recognized as research centers by the affiliating Pt. Ravishankar Shukla University, Raipur. The IQAC gives directions and monitors the activities of the research committee to improve the quality of Research initiatives in the institution.</p>
Examination and Evaluation	<p>Examination and Evaluation The evaluation methods are communicated through the Prospectus, college website Notice Board, even through announcements in the classrooms. In the beginning of the session, a departmental orientation program is conducted in which all information related to exams and evaluation is narrated to the students. The progress of the students is monitored by the teachers through class tests, written assignments, oral tests, group discussions and interactive sessions. Exam result analysis is done by the college. The institution follows almost all instructions as per UGC and affiliating University Guidelines. Special tests for advanced and slow learners are arranged. Assignments-based internal assessment is taken in all courses. Re-totaling, Revaluation,</p>

penal revaluation can be opted by the students if they are not satisfied with their results. There is a provision to provide Xerox a copy of the original answer book. Semester system is introduced in PG classes. The institution follows the guidelines of Pt. RaviShankar Shukla University, Raipur. The institution ensures effective implementation of the evaluation reforms of the university and those initiated by the institution on its own through the Academic Council and Internal Quality Assurance Cell (IQAC). Semester system at graduation part I level from 2014–2015. Mark sheets with QR code are prepared. Results declared on website and sms alerts are sent. Dream touch screen machines like PNR to know the results are installed. ATKT and revaluation system abolished at PG level. The IQAC monitored and periodically evaluated the activities of the Examination Cell to ensure the continuous and comprehensive evaluation of students and the timely conduct of examinations.

Teaching and Learning

The college is one of the oldest and biggest women higher study centres in the state. Over the last 60 years the college has earned a reputation for excellent academic atmosphere that draws aspirants not only from the local urban but also from the remote rural areas of the state. Adequate measures are taken for publicity. The college also ensures complete transparency in the admission process. The process of admission, number of seats for various courses and all other relevant information is clearly mentioned in the prospectus. The admission is given strictly as per the norms declared by the government. The students are selected on merit cum first-served basis depending upon the number of seats available for various courses. Reservation policy of the Government for the admission process is strictly followed. The college is consistently striving to introduce and update students with the latest changing trends in education. The technologies and facilities available and used by the faculty for effective teaching are e-learning-resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission

on Education through Information and Communication Technology (NME-ICT) etc. The college library works on SOUL and DELNET Software. Most of the teaching faculty is engaged in research activities and regularly attend workshops, seminars, conferences etc. The college has also developed a multi-pronged mechanism for the evaluation of teachers by students for improving the quality of the teaching-learning process. The College organises orientation programmes for the newcomers at the institution and department level. Mentoring, tutoring, counselling, remedial classes and sponsorships are provided to students from disadvantaged sections, those who are differently-abled and those with special needs. Special programmes are arranged to cater to the needs of advanced Learners. The IQAC takes feedback from parents, alumni and students to evaluate the teaching learning process at the institutional level and suggest measures for improvement.

Curriculum Development

The college provides free accessibility to education and equal opportunity to all sections of society without any discrimination of caste, creed or economic status. The college incorporates UGC/ Pt. Ravishankar Shukla University Raipur, Chhattisgarh Government/ AICTE guidelines for developing and restructuring the curriculum. Being an autonomous institute there is a flexibility to modify postgraduate curriculum up to 20 as per the local needs. The institution monitors and evaluates the quality of its enrichment programs through committees like Academic Council, BOS, Executive council, finance committee, advisory committee, Internal Quality Assurance Cell (IQAC), Planning and Evaluation Board. Apart from regular courses, several Add-on, Certificate and Diploma courses have also been introduced to provide academic flexibility to the students. Many of the senior faculties are members of the board of studies of the affiliating and other universities and autonomous colleges. 9 departments of the college are recognized as research centres by Pt. Ravishankar Shukla University, Raipur. Talks and lectures of eminent

speakers are a regular feature of the institution to train and create awareness amongst students. The college obtains feedback on curriculum from staff members, students, alumni, parents, academic peers and community by conducting meetings or through on feedback form available on the college website which is analyzed by the concerned committee. Student needs are kept in mind to design job oriented, new generation courses in addition to traditional programmes. The encouragement given to faculty members to take up projects, publish research works organise and participate in programmes to keep abreast of emerging frontiers of knowledge and the timely deputation of faculty to attend such programmes and courses has greatly impacted the quality of the faculty and their contribution towards curriculum development.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Student Admission and Support	Online admission and support through online help desk
Administration	Through college website
Planning and Development	Through college website
Finance and Accounts	online transaction of all financial payment
Examination	Exam Schedules and the results are uploaded in the Website

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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2020	National workshop on operation and maintenance of laboratory analytical instruments in association with Western Regional Instrumentation Centre Mumbai	National workshop on operation and maintenance of laboratory analytical instruments in association with Western Regional Instrumentation Centre Mumbai	06/01/2020	10/01/2020	20	17
2019	National Workshop in Dance	National Workshop in Dance	14/09/2019	17/09/2019	80	0

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course in Botany	1	16/06/2019	06/07/2019	21
Refresher Course in Psychology	1	11/07/2019	25/07/2019	15
Refresher Course in History	1	03/09/2019	17/09/2019	15
Refresher Course in Life Science	1	03/12/2019	16/12/2019	14

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
A number of welfare schemes are available for teaching and nonteaching	There are also government schemes in place to provide loans for those	NA

staff • The strategies adopted by the government for faculty welfare include Career Advancement Schemes for those with higher qualifications such as M. Phil and Ph. D. • There are also government schemes in place to provide loans for those who wish to buy/construct houses or to purchase computers and festival advances, • Medical leave facility • There is a provision of study leave, maternity leave/paternity leave. • Duty leave is given, if applicable. • PTA , family pension, ex gratia, earn leave encashment • GIS and Gratuity: Each and every regular teaching and non-teaching staff is covered under the General Insurance Scheme, furthermore they are entitled to for gratuity at the time of retirement. • Transfer benefits • Family pension, compensatory service, reimbursement

who wish to buy/construct houses or to purchase computers and festival advances, • Medical leave facility, • PTA , family pension, ex gratia, earn leave encashment • GIS and Gratuity: Each and every regular teaching and non- teaching staff is covered under the General Insurance Scheme, furthermore they are entitled to for gratuity at the time of retirement. • Transfer benefits • Family pension, compensatory service, reimbursement

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, internal financial audit made by Institutional committee and external financial audits periodically carried out by government agencies.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Jan Bhagidari Samiti	1200000	Rennovation of auditorium
No file uploaded.		

6.4.3 – Total corpus fund generated

67200

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority

Academic	No		Yes	Institutional committee
Administrative	No		Yes	Institutional committee

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent teacher meeting is organised by different departments. Active interaction is made between parents and teachers to share the academic status of the students as well to plan the new strategies for betterment of the institution.

6.5.3 – Development programmes for support staff (at least three)

Help is provided as per the need of institute. Yearly meet is organised.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Applied for additional PG Courses. 2. New job oriented diploma courses has been started (TISS) 3. Strengthen career counseling, campus placement and feedback system. 4. New classroom are built and laboratories are updated.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	National Workshop on Kathak Dance	29/07/2019	14/09/2019	17/09/2019	80
2019	Shrujan workshop by department of Sociology	29/07/2019	26/09/2019	26/09/2019	75
2019	Workshop on Mural Painting by department of Homescience	12/10/2019	14/10/2019	18/10/2019	40
2019	Entrepreneurship awareness camp in association with CITCON, Raipur	12/10/2019	15/10/2019	17/10/2019	75
2019	Hands on workshop in circuit design and	12/10/2019	21/10/2019	22/10/2019	50

	fabrication				
2019	Akansha workshop by department of sociology	12/10/2019	22/10/2019	22/10/2019	100
2020	National workshop on operation and maintenance of laboratory analytical instruments in association with Western Regional Instrumentation Center Mumbai	03/01/2020	06/01/2020	10/01/2020	47
2020	National e-seminar on quality improvement strategies in higher education institutes	19/09/2020	19/09/2020	19/09/2020	135
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
No Data Entered/Not Applicable !!!				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
No Data Entered/Not Applicable !!!

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	31
Physical facilities	Yes	31
Braille Software/facilities	Yes	31
Rest Rooms	Yes	31

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	23/07/2019	5	Water Conservation Campaign	water conservation	130
2019	1	1	27/07/2019	1	Plantation	Plantation	146
2019	1	1	08/05/2019	1	EK Rakhi Fouji ke Naamby 94.3FM	support for sildiers	35
2019	1	1	08/06/2019	1	Cleanliness Drive	Cleanliness	135
2019	1	1	08/08/2019	1	Awareness Rally on Cleanliness Drive	anliness	80
2019	1	1	17/10/2019	1	Nukkad natak	NO POLYTHENE CAMPAIGN	80
2019	1	1	11/09/2019	1	Human Chain for Water conservation campaign	Water conservation	50
2019	1	1	20/11/2019	1	Nukkad natak	Internati onal children day	30
2020	1	1	10/10/2020	1	Awareness program on mental health Face-off with COVID-19	Mental health	105

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7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
No Data Entered/Not Applicable !!!		

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
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Provided help to the Divyang and old persons in voting	23/04/2019	23/04/2019	6
Water Conservation Campaign	23/07/2019	27/07/2019	130
Plantation at the adopted village- Kathadih	08/06/2019	08/06/2019	20
Meri Jaan Tiranga programme	08/11/2019	08/11/2019	20
International children day	20/11/2019	20/11/2019	30
Meeting regarding International Tribal Festival	24/12/2019	24/12/2019	15
Collaborated With Shri Ramchand Mission Hearthfulness Foinstation Raipur Essay Competition Topic- Prem Vistar Hai And Swarth Sankuchan Inter College Competition	13/08/2019	19/08/2019	40
Poster Slogan Topic - Single Use Plastic Mukh Bharat	23/09/2019	23/09/2019	59
Motivational lecture on Role of youth in social service	16/12/2019	16/12/2019	100
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Green audit
2. Energy audit
3. Establishment of compost unit
4. Establishment of chemical waste disposal unit

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Establishment of chemical waste disposal unit and compost unit
2. Installation of automatic sanitiser unit.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://iqac.dbgirls.org/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The Vision and Mission of the college is to provide a value based education. The College has always made efforts to give priority to the education of under

privileged women to empower them. The college is enjoying autonomous status since 1988 and successfully implemented the semester system for post graduate classes. The college focuses on skill development, career oriented programs, industry visit, social and ethical values among the students. Special attention is given to weak students especially belonging to BPL and differently abled group. The students of this College are thoroughly developed with the knowledge of social perseverance and environmental sustainability. NCC, NSS, students union of the college actively working through its various activities like energy conservation, waste management, rain water harvesting, plantation drives deaddiction campaign, blood donation camp, cleanliness programs etc. throughout the year. The college focuses on outreach programs and inculcates in its students an awareness of the value of a holistic education.

Provide the weblink of the institution

<http://www.dbgirls.org/>

8.Future Plans of Actions for Next Academic Year

Future Plan of action Efforts would be made for following: To add more certificate and diploma courses. To add some more value-added courses. To enhance the field trips and internship. To implement the Choice Based Credit System. To enhance the collaborative activities. To receive research funds from various agencies. To organize workshops/seminars on IPR,real virtual techniques, quality improvement strategies in higher education, etc. To start incubation centre To start e-content development facility To take feedback from teachers and employers also To implement rotation in departmental headship as per affiliating university to develop sense of equality among the faculty members.